



## FAQs on the contractor voting process

### I didn't receive the pre-notice around the 20-22nd April (postal or NHSmail) but I wish to be contacted so that I can vote?

The head offices of the larger pharmacy organisations should have been contacted. The smaller pharmacy organisations should have received both a postal pre-notice and a digital version of the pre-notice via NHSmail i.e. in their shared premises mailbox.

Those needing their pharmacy data updated should complete the following **webform** to contact the voting company. The data that is being used for the vote is based on the most up to date data from several NHS sources.

### Why does the NHS not have up-to-date data about my pharmacy, how do I update the NHS?

Please follow the instructions at **[psnc.org.uk/updatedata](https://psnc.org.uk/updatedata)**.

### My pharmacy is not connected to the right NHS Parent Organisation Code

Please ensure that you follow the instructions at **[psnc.org.uk/updatedata](https://psnc.org.uk/updatedata)**. This page explains how you can contact the Exeter helpdesk if you need to request an adjustment to the POC connected to your pharmacy. If you are the owner of a multi-pharmacy organization and would like all your pharmacies to fall under a single POC, this change can be made on request.

### The ownership has changed at my pharmacy, can I vote?

You should be able to vote if we can confirm the ownership change within central sources. Please ensure that you follow the instructions at **[psnc.org.uk/updatedata](https://psnc.org.uk/updatedata)**. The following may also be useful: **[psnc.org.uk/odschangelist](https://psnc.org.uk/odschangelist)**.