

RSG Workshop 16th December 2021

Time (approx.)	Topic	Objectives & Format
09:30 – 10:00	Programme update	<ul style="list-style-type: none"> • Review of status and key decisions remaining • Timelines from now to prospectus and voting period • Updates and comms to the sector • Recent engagements and feedback • Agreement on future dates and messages to the sector
10:00 – 10:45	Board and Council roles	<ul style="list-style-type: none"> • Work through use case for negotiation and acceptance of contract • Analyse each process step, considering interplay between board, council and negotiating team. • Articulate potential for conflict (risks) and improvement (benefits).
10:45 – 11:30	Agree Board/ Council composition	<ul style="list-style-type: none"> • Review composition and threshold options • Validate cut-off period for data set; confirmation of contracts data by multiples where possible; and responsibilities to ensure head-office voting is possible.
11:30 – 11:45	LPCs to CPLs	<ul style="list-style-type: none"> • Implementation considerations
11:45 – 12:15	Prospectus / proposals	<ul style="list-style-type: none"> • Review headings and executive summary • Agree level of detail required for contractors/ trade bodies to make decisions
12:15 – 12:30	Wrap Up & Next Steps	<ul style="list-style-type: none"> • Ratify plan and timelines for RSG meetings: Jan, Feb and March 2022 • Summary of decisions and actions