

# **National Review of the Representation and Support of Community Pharmacy Contractors in England**

## **Review Steering Group**

### **Agenda for an ad-hoc update meeting to be held on 9<sup>th</sup> September 2021**

#### **by Zoom from 10:00am – 12noon**

**Members:** Peter Cattee (AIM), Sandeep Dhami (AIM), Sam Fisher (CCA), Tricia Kennerley (CCA), Adrian Price (CCA), Stephen Thomas (CCA), David Broome (independent), Mark Burdon (independent), Mike Hewitson (independent), Aneet Kapoor (independent)

**Others:** Sue Killen (Convenor/Facilitator) James Wood (Secretary)  
Zoe Long (PSNC Director of Communications & Public Affairs)  
Deep Sen Gupta (Programme Manager)  
Ami Lakhani and Jenny Johnston (Berkeley Partnership LLP)  
Sarah Shaw (Communications Consultant)

1. Welcome
2. Apologies for absence
3. Governance (**Appendix RSG 01/09/2021**)
4. Minutes of the last meeting (**Appendix RSG 02/09/2021**)
5. Matters arising and actions (**Appendix RSG 03/09/2021**)
6. Programme Update
  - a. Programme team and external support (**Appendix RSG 04/09/2021**)
  - b. Communications and engagement (**Appendix RSG 05/09/2021**)
  - c. Stakeholder feedback and focus group summary (**Appendix RSG 06/09/2021**)
7. RSG August Workshop Outputs and Next Steps
  - a. Contractor voting – (**Circulated by email previously**)
  - b. ICS & NHS Structure (**Appendix RSG 06/09/2021**)
8. Programme Focus September/October (**Slides & verbal update**)
  - a. Work plan and stakeholder engagement
  - b. Options for overall future structure of representation and support system

c. LPC and PSNC data

9. Finance and Resourcing (**Appendix RSG 08/09/2021**)

a. Management Accounts

b. LPC Match Funding Communication

10. Any other business

11. Date of next scheduled RSG meeting

**Thursday 23<sup>rd</sup> September 2021 – arrangements and format to be discussed**