

National Review of the Representation and Support of Community Pharmacy Contractors in England

Review Steering Group

Agenda for the meeting to be held on Thursday 23rd September 2021

by Zoom from 10:00am – 12:00noon

Members: Peter Cattee (AIM), Sandeep Dhami (AIM), Sam Fisher (CCA), Tricia Kennerley (CCA), Adrian Price (CCA), Stephen Thomas (CCA), David Broome (independent), Mark Burdon (independent), Mike Hewitson (independent), Aneet Kapoor (independent)

Others: Sue Killen (Convenor/Facilitator) James Wood (Secretary)
Zoe Long (PSNC Director of Communications & Public Affairs)
Ami Lakhani and Jenny Johnston (Berkeley Partnership LLP)
Deep Sen Gupta (Programme Manager)

1. Welcome
2. Apologies for absence
3. Governance (**Appendix RSG 01/09/2021**)
4. Minutes of the last meeting (**Appendix RSG 02/09/2021**)
5. Matters arising and actions (**Appendix RSG 03/09/2021**)
6. Programme Update
 - a. LPC & PSNC Data (verbal update)
 - b. Contractor vote communications plan (**RSG 04/09/2021**)
 - c. Stakeholder communication feedback (verbal update)
7. Programme Steer (**slides – all pre circulated**)
 - a. Options for overall future structure of community pharmacy:
 - i. Vision statement – to review
 - ii. Pharmacy ecosystem – to review in context of vision statement
 - b. CPE organisation options
 - i. Structure options Q&A

- ii. Board and Council – objectives and capabilities
 - iii. Use case run-through - negotiation
 - iv. Open questions for focus group
 - c. Next steps
- 8. Finance and Resourcing
 - a. Management Accounts (verbal update)
 - b. LPC funding request letter (**pre-circulated by email**)
 - c. Resourcing – management consultant support (verbal update)
 - d. Long range planning (verbal update)
- 9. Any other business
- 10. Date of next RSG meeting

Thursday 28th October – planning for a face to face meeting

Note new dates into 2022:

Thursday 20th January, 09.00 – 11.00

Thursday 24th February, 09.00 – 11.00

Thursday 31st March, 10.00 – 13.00