

National Review of the Representation and Support of Community Pharmacy Contractors in England

Review Steering Group

Agenda for the meeting to be held on Thursday 29th July 2021

by Zoom from 9:00am – 11:30am

Members: Peter Cattee (AIM), Sandeep Dhama (AIM), Sam Fisher (CCA), Tricia Kennerley (CCA), Adrian Price (CCA), Stephen Thomas (CCA), David Broome (independent), Mark Burdon (independent), Mike Hewitson (independent), Aneet Kapoor (independent)

Others: Sue Killen (Convenor/Facilitator) James Wood (Secretary)
Zoe Long (PSNC Director of Communications & Public Affairs)
Ami Lakhani and Jenny Johnston (Berkeley Partnership LLP)
Mel Woodnick (Communications Consultant)

1. Welcome
2. Apologies for absence
3. Governance (**Appendix RSG 01/07/2021**)
4. Minutes of the last meeting (**Appendix RSG 02/07/2021**)
5. Matters arising and actions (**Appendix RSG 03/07/2021**)
6. Programme Update - Checkpoint 5
 - a. Focus groups – final review and arrangements (slide deck pre-circulated)
 - b. Programme plan for August and September (Verbal)
 - c. Communications and engagement update (**Appendix RSG 04/07/2021**)
 - d. RSG Member feedback from stakeholders (Verbal)
7. Programme Steer (slides)
 - a. Contractor Voting Process (slide deck pre-circulated)
 - b. Development of future options for governance and structure (slides)
 - c. LPC and PSNC data requests (slides)

8. Finance and Resourcing

a. Resourcing (**Appendix RSG 05/07/2021**)

b. Management Accounts and Revised Budget (**Appendix RSG 06/07/2021**)

9. Any other business

10. Date of next RSG meeting

Thursday 19th August 2021 – arrangements and format to be discussed