

# **National Review of the Representation and Support of Community Pharmacy Contractors in England**

## **Review Steering Group**

### **Agenda for the meeting to be held on Thursday 24<sup>th</sup> June 2021**

#### **by Zoom from 9:30am – 12:00noon**

**Members:** Peter Cattee (AIM), Sandeep Dhami (AIM), Sam Fisher (CCA), Tricia Kennerley (CCA), Adrian Price (CCA), Stephen Thomas (CCA), David Broome (independent), Mark Burdon (independent), Mike Hewitson (independent), Aneet Kapoor (independent)

**Others:** Sue Killen (Convenor/Facilitator) James Wood (Secretary)  
Zoe Long (PSNC Director of Communications & Public Affairs)  
Ami Lakhani and Jenny Johnston (Berkeley Partnership LLP)  
Mel Woodnick (Communications Consultant)

1. Welcome
2. Apologies for absence
3. Governance (**Appendix RSG 01/06/2021**)
4. Minutes of the last meeting (**Appendix RSG 02/06/2021**)
5. Matters arising and actions (**Appendix RSG 03/06/2021**)
6. Programme Resourcing update (**Appendix RSG 04/06/2021**)
7. Programme Update - Checkpoint 4 (**Slidedeck pre-read**)
  - a. Communications
  - b. Approach to design options work
  - c. Development of the voting process and parameters
  - d. Stakeholder event planning
8. Finance (**Appendix RSG 05/06/2021**)
9. Any other business
10. Date of next RSG meeting **Thursday 29th July 2021 09:00am – 1:00pm**