

National Review of the Representation and Support of Community Pharmacy Contractors in England

Review Steering Group

Agenda for the meeting to be held on Tuesday 25th May 2021

by Zoom from 3:00pm – 5:30pm

Members: Peter Cattee (AIM), Sandeep Dhami (AIM), Sam Fisher (CCA), Tricia Kennerley (CCA), Adrian Price (CCA), Stephen Thomas (CCA), David Broome (independent), Mark Burdon (independent), Mike Hewitson (independent), Aneet Kapoor (independent)

Others: Sue Killen (Convenor/Facilitator) James Wood (Secretary)
Zoe Long (PSNC Director of Communications & Public Affairs)
Ami Lakhani and Jenny Johnston (Berkeley Partnership LLP)
Mel Woodnick (Communications Consultant)

1. Welcome
2. Apologies for absence
3. Governance (**Appendix RSG 01/05/2021**)
4. Minutes of the last meeting (**Appendix RSG 02/05/2021**)
5. Matters arising and actions (**Appendix RSG 03/05/2021**)
6. Programme Update - Berkeley Partnership Checkpoint 3 (Slide deck to be tabled)
7. Stakeholder engagement (Verbal update and discussion)
 - a. Debrief and feedback from the LPC event
 - b. Update ahead of the contractor forum event and June sector-wide event
8. Programme Resourcing
 - a. Project Manager recruitment (**Appendix RSG 04/05/2021**)
 - b. External support options
9. Finance (**Appendix RSG 05/05/2021**)
10. Any other business
11. Date of next RSG meeting **Thursday 24th June 2021 10:30am – 12noon**